

Notice of Licensing Committee

Date: Thursday, 13 March 2025 at 10.00 am

Venue: HMS Phoebe, BCP Civic Centre, Bournemouth BH2 6DY



Membership:

Chair:

Cllr D A Flagg

Vice Chair:

Cllr A Keddie

Cllr A Chapmanlaw
Cllr M Dower
Cllr G Farquhar
Cllr A Filer

Cllr E Harman
Cllr P Hilliard
Cllr M Howell
Cllr C Matthews

Cllr L Northover
Cllr J Richardson
Cllr P Sidaway
Cllr L Williams

All Members of the Licensing Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=5835>

If you would like any further information on the items to be considered at the meeting please contact: Michelle Cutler 01202 128581 or email democratic.services@bcpCouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email press.office@bcpCouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

5 March 2025

**DEBATE
NOT HATE**



Available online and
on the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(janie.berry@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Councillors.

2. Substitute Members

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

4. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Licensing Committee held on 12 December 2024 and the minutes of the Licensing Sub Committees held on 26 November 2024, 9, 11 and 23 December 2024, 22 January and 19 February 2025.

Note: The exempt section of the minutes where relevant are also appended as restricted documents.

5. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution, which is available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListMeetings.aspx?CommitteeID=151&Info=1&bcr=1>

The deadline for the submission of a public question is midday on Friday 7 March 2025 [midday 3 clear working days before the meeting].

The deadline for the submission of a public statement is midday on Wednesday 12 March 2025 [midday the working day before the meeting].

The deadline for the submission of a petition is Thursday 27 February 2025 [10 working days before the meeting].

5 - 50

ITEMS OF BUSINESS

6. Licensing fees and charges for 2025-2026

51 - 60

The purpose of this report is to establish the licensing fees and charges that should apply from 1 April 2025 for those licensing activities where the Council has discretion to do so.

The statutory principle in relation to the setting of fees is that they should be reasonable and should relate to the costs of performing the function, including staffing, administration, testing, inspections, hearings, regulation and appeals.

Inflationary increases to staff salaries mean that costs to provide the service have increased. A 5% uplift in fees has been applied to reflect these increased salary costs.

The fee regimes under review are as follows:

- Scrap Metal Dealers
- Pleasure Boats
- Sexual Establishments
- Taxi and Private Hire

7. Forward Plan

61 - 64

To consider, amend as required and approve the Committee's forward plan of work.

No other items of business can be considered unless the Chair decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
LICENSING COMMITTEE

Minutes of the Meeting held on 12 December 2024 at 10.00 am

Present:-

Cllr D A Flagg – Chairman

Cllr A Keddie – Vice-Chairman

Present: Cllr A Chapmanlaw, Cllr M Dower, Cllr E Harman, Cllr P Hilliard,
Cllr P Sidaway and Cllr L Williams

Present Virtually: Cllr M Howell

20. Apologies

Apologies for absence were received from Councillors Farquar and Matthews.

21. Substitute Members

There were no substitute members.

22. Declarations of Interests

There were no declarations of interest.

23. Confirmation of Minutes

Resolved that the Minutes of the Licensing Committee on 19 September 2024 and the Licensing Sub-Committees held on 25 September, 3 October and 13 November 2024 be signed by the Chair as an accurate record.

24. Public Issues

There were no public questions, statements, or petitions for this meeting.

25. Consideration of revised Taxi and Private Hire Policies

The Licensing Manager presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

The Committee was advised that the Council's current licensing policies for private hire and taxis were adopted in June 2021 following the formation of BCP Council and there were separate driver, vehicle and operator policies. Since implementation there had been changes in best practice guidance and the statutory standards issued by the Department of Transport had

been updated. There was no statutory requirement to undertake a review of the taxi policies, however, the current policy review date was 2025.

The focus of the policies was to protect and safeguard children and vulnerable adults, however all passengers would benefit from the standards required of BCP drivers and operators. The vehicle policy aimed to ensure licenced vehicles were kept maintained and safe so that they did not pose a risk to passengers or other road users.

Workshops had taken place with members, officers and taxi trade representatives and proposed draft policies had been produced for review and agreement by the Licensing Committee. Once approved, the draft policies would be subject to 8 weeks public consultation. Consultation feedback and any proposed amendments would then be presented to the Licensing Committee in 2025 for consideration of the public responses to the consultation.

The Chair welcomed Mr David Lane, representing the Taxi Trade, to the meeting. Mr Lane read out a short statement thanking councillors and officers for their participation in the workshops and preparing the draft policies. Mr Lane asked that the Committee consider receiving an annual report on the level of complaints where vehicle owners/drivers had failed to accept bookings without good reason in relation to wheelchair-accessible vehicles. Finally, Mr Lane advised that once the policies were approved the taxi trade would be pleased to help promote them and urged all taxi users to use a vehicle licensed by BCP Council.

The Licensing Manager and Licensing Officer then led councillors through the amendments to the 'Driver Policy', as detailed in section 17 of the report.

Members discussed section 20.2 and 20.3 in detail (new guidance and information regarding complaint handling and phased approach taken to enforcement). The Licensing Manager explained that all complaints were considered on their own merits and gave various examples of the different types of complaints received. The Licensing Manager explained that the revised policy had strengthened where operators should forward complaints to the Council and more stringent requirements had been set. All complaints were logged on a case management system and a driver's history was taken into consideration.

The Licensing Manager advised that a document had been drafted to reflect how complaints were managed and that this could be circulated to committee members for consideration outside the meeting. The document could form part of the Driver Policy if committee members desired.

The Licensing Manager and Licensing Officer then led councillors through the amendments to the 'Operator's Policy', as detailed in section 19 of the report. The Committee considered all amendments and no changes were made.

The Licensing Manager and Licensing Officer then led councillors through the amendments to the 'Vehicle Policy', as detailed in section 21, 22 and 23 of the report.

The Licensing Manger drew the Committee's attention to section 16.1 of the proposed amendments, which was new wording to reflect 'no unmet need'. It was suggested that the Council remove current quantity restrictions on the number of hackney carriage licences issued in the Poole and Bournemouth Zones. These restrictions historically prevented anyone from applying for a new hackney carriage licence within the zones. The Policy in 2021 released 15 new licences per year in each zone for wheelchair accessible vehicles only and at that time there was a significant waiting list for new licences in both Bournemouth and Poole.

Since 2021, of the 120 new licences made available, 21 new hackney carriages had been licenced and there was currently no waiting list. Everyone who had expressed interest in a new licence had been offered the opportunity but there had been a very low take up. A discussion ensued around wheelchair accessible vehicles. The Licensing Manger explained that currently, all new hackney carriage licences must be wheelchair accessible. Legislation only allowed Councils to dictate that hackney carriage vehicles must be wheelchair assessable.

The Committee felt that it would be beneficial to seek views in the public consultation of whether there was a need for a specific number of wheelchair accessible vehicles and that this should form part of the consultation.

The Committee was advised that the consultation process would commence in early 2025 and that the consultation questionnaire would be issued to councillors for their feedback in advance of it going live.

The Chair advised that he had received correspondence from Cllr Farquhar regarding CCTV in licenced vehicles. The Licensing Manager explained that current policy allowed driver discretion in this matter, it was not mandatory for vehicles to have CCTV installed. If it was made mandatory there would need to be a needs assessment to determine if there was a need for it and provide evidence to support it as there would be a cost to the taxi trade and an impact on licence holders. It was noted that it was the responsibility of the owner of the vehicle to ensure that CCTV was correctly registered with the Information Commissioners Officer (ICO). At the Committee's request the Licensing Manager advised that the 'Licensing Operational Policy' would be updated to ensure that any licensed vehicle with CCTV installed had registered with the ICO.

RESOLVED that

- i. the Committee agree the draft policies as presented;**
- ii. the questions raised by the Committee be included in the consultation process;**

- iii. the consultation document be emailed to Committee Members for feedback prior to the consultation document going live on the BCP website; and
- iv. the 'Licensing Operational Policy' would be updated to ensure that any licensed vehicle with CCTV installed had registered with the ICO.

26. Consideration of revised Scrap Metal Dealer Policy 2025-2030

The Licensing Officer presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

The Committee was advised that the current Scrap Metal Dealer Policy 2020-2025 was due for review. The purpose of the Scrap Metal Dealer Policy was to highlight the requirements of the Scrap Metal Dealers Act 2013 by providing guidance to new applicants, existing licence holders, consultees and members of the public on how the Act is administered and enforced. This was a light touch review to refresh the Policy by making minor changes to its contents. Once approved, the final version would be presented to Full Council for ratification.

The Licensing Officer went through the amendments to the policy as detailed at section 10 of the report. The Committee considered the revised policy and no changes were made.

RESOLVED that members agree the draft policy as presented and that the full policy be presented to full Council on 11 February 2025 for ratification.

27. Hush Club Petition

The Licensing Officer presented a report for information only, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

Following the submission of a petition signed by more than 2000 valid signatures to Full Council on 15 October 2024, claiming that 'Hush Club' events were under threat and urging the Council to permit the continuation of events at the 'Hush Club', the matter was referred to the Licensing Committee for consideration.

The Committee was advised that BCP Council had not banned events from taking place at the 'Hush Club'. As the 'Hush Club' did not have a premises licence in place, the events had been subject to the Temporary Events Notice (TEN) process and as such the events could continue if future applications were submitted.

Objections to such applications could be submitted by Dorset Police and/or Environmental Health at that time and reference could be made to any

residual concerns from this year's events. Any application would include mediation between the relevant parties.

RESOLVED that the information report be noted.

28. Forward Plan

The Licensing Manager took members through the Forward Plan, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

The following updates were provided:

- Update on Sex Establishment Policy – Sophie Sajic, Head of Public Protection, Housing and Communities, attended the Committee to advise that Public Protection Services was operating at a statutory minimum and as a Sex Establishment Policy was non-statutory, it would not be considered at this time as staffing and budget constraints did not allow. If a Sex Establishment Policy was to be pursued it would need Cabinet approval and there would need to be a budget that included the likelihood of a judicial review being sought. Councillors were advised that they would be provided with training and a briefing paper after the next Licensing Committee on 13 March 2025, to assist them with making decisions on SEV applications, and that if the financial resources of the Council changed, the stance on a Sex Establishment Policy could be reconsidered, however, it would not be considered within the budget for the next financial year.

The Vice Chair and Cllrs Dower and Richardson asked for it to be noted that they would like to revisit this in the future.

- Pleasure Boats and Boatperson Licensing Policy – The draft policy would be reconsidered by the Licensing Committee on 13 March 2025 following its postponement.
- Hackney Carriage Tarriff Review – The Trade was no longer seeking a tariff review at this time, so this item was removed from the Forward Plan.
- Review of non-statutory set licensing fees – The Licensing Committee would review the fees for the following licensing processes on 13 March 2025: - Taxi and Private Hire, Scrap Metal, Pleasure Boats and Sexual Establishments.
- Review of Statement of Licensing Policy – The final Policy would be presented to the Licensing Committee for approval on 14 May 2025 for adoption by Full Council on 3 June 2025.
- Review of Statement of Licensing Principles – Gambling Act 2005 – Full Council had ratified the Statement of Licensing Principles –

Gambling Act Policy 2025-2028 at its meeting on 11 December 2005. A full review of the policy would take place in 2025, with full public consultation, once the Gambling Commission released the necessary guidance.

- Review of Hackney Carriage and Private Hire Driver Vehicle and Operator Policies – The Licensing Committee would consider the responses to the public consultation on the draft policies on 18 September 2025.

Committee Briefings and Training Sessions 2025

Training would be delivered on Sex Establishment applications/renewals in person after Committee on 13 March 2025.

RESOLVED that

- Hackney Carriage Tariff Review be removed from the Forward Plan; and**
- Update on Sex Establishment Policy be removed from the Forward Plan**

The meeting ended at 12.25 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
LICENSING SUB-COMMITTEE

Minutes of the Meeting held on 26 November 2024 at 10.00 am

Present:-

– Chairman

– Vice-Chairman

Present: Cllr D A Flagg, Cllr P Hilliard and Cllr J Richardson

62. Election of Chair

RESOLVED that Councillor Flagg be elected Chairman of the Sub-Committee for the duration of the meeting.

Voting: Unanimous

63. Apologies

No apologies for absence were received.

64. Declarations of Interests

No declarations of interest were received.

65. Protocol for Public Speaking at Licensing Hearings

The protocol for public speaking at licensing hearings was noted.

66. Havana, 61 Charminster Road, Bournemouth

Present:

From BCP Council:

Sarah Rogers – Licensing Officer

Linda Cole – Legal Advisor to the Sub Committee

Michelle Cutler – Clerk to the Sub Committee

The Chair made introductions and explained the procedure for the hearing which was agreed to by all parties.

The Licensing Officer presented a report, a copy of which had been circulated and a copy of which appears as Appendix 'A' to these minutes in the Minute Book.

The Sub Committee was asked to consider an application submitted by Dorset Police for the review of the premises licence for the premises known

as 'Havana', 61 Charminster Road, Bournemouth. Dorset Police believed there was evidence that the premises was associated with significant crime and disorder. Ten representations had been received in support of the review application and one letter had been received in support of the premises.

The following persons attended the hearing and addressed the Sub Committee to expand on the points made in their written submissions:

Sergeant Gareth Gosling – Dorset Police, the Applicant
Louise Busfield – Dorset Police Licensing

Cllr Sharon Carr- Brown – Ward Councillor for Queens Park and Charminster
Cllr Alistair Keddle – Ward Councillor for Queens Park and Charminster

Philip Day – Solicitor on behalf of the Premises Licence Holder
Tarek Halabi – Premise Licence Holder and Designated Premises Supervisor

Jackson Warren – Lacey's Solicitors – Observing for training purposes
Cllrs M Dower, A Filer and G Farquhar – Members of the Licensing Committee, observing for training purposes.

The Sub Committee went into exempt session and passed the following exemption:

RESOLVED that under Section 14 (2) of the Licensing Act 2003 (Hearings) Regulations 2005, and with regard to Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that the public interest in withholding the information outweighs such interest in disclosing the information and that it involves the likely disclosure of exempt information as defined in Paragraphs 1, 2 and 7 in Part I of Schedule 12A of the Act."

Whilst in exempt session the Sub Committee viewed 3 clips of CCTV footage submitted by Dorset Police as part of their application. The Sub Committee also viewed 4 clips of video footage provided by residents and submitted by Cllr Keddle in support of the application.

The Sub Committee asked various questions of all parties present and was grateful for the responses received. All parties had the opportunity to ask questions.

The Licensing Sub-Committee went back into public session.

All parties were invited to sum up before the Sub Committee retired to make its decision. Before concluding the hearing, the Legal Advisor advised all parties of the right of appeal, as appropriate.

RESOLVED that having considered the application dated 26 September 2024 made by Dorset Police to review the premises licence

for the premises known as 'Havana', 61 Charminster Road, Bournemouth, the Sub-Committee has decided that it is appropriate to modify conditions and reduce the times when licensable activities are authorised on the premises licence on the grounds that the premises are not upholding the prevention of crime and disorder and prevention of public nuisance licensing objectives and that the imposition of these modifications will promote these objectives.

The Sub Committee gave detailed consideration to all of the information which had been submitted before the hearing and contained in the report for Agenda Item 5, presented by Sarah Rogers, Senior Licensing Officer, in particular the written and oral evidence provided by Sergeant Gosling of Dorset Police, as well as the verbal submissions made at the hearing by Louise Busfield on behalf of Dorset Police Licensing, Ward Councillors for Queens Park and Charminster; Councillor Sharon Carr-Brown and Councillor Alasdair Keddie, and the written representations of local residents, all in support of the Application. It has also considered carefully the written and oral evidence provided by Mr Philip Day, Lacey's Solicitors, representing the Premise Licence Holder and the verbal submissions of Mr Tarek Halabi, the Premises Licence Holder and DPS, together with the one representation in support of the premises and the videos provided by Dorset Police, local residents and the premises that were played during the hearing.

In determining the review, the Sub Committee considered the options available as set out in the recommendations of the report and the Licensing Act 2003 as well as the Guidance by the Secretary of State made under section 182 of that Act as well as the Statement of Licensing Policy.

The Sub-Committee's decision is based upon consideration of the promotion of the four Licensing Objectives: the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm. The Sub-Committee acknowledged that it was only able to consider matters directly relevant to the licensing objectives raised in the application and representations received.

The Sub-Committee concluded that the premises had failed to uphold the prevention of crime and disorder and the prevention of public nuisance licensing objectives.

The Sub-Committee concluded that revocation of the Licence was not an appropriate response to the issues raised in the review when considering the evidence currently available to it. However, determined that it is appropriate and proportionate on consideration of that same evidence to modify the current conditions and reduce the times of authority for carrying out licensable activities contained on the licence, to promote the licensing objectives.

Reasons for decision

Members of the Sub-Committee in determining the application for review must consider the following options: -

- a) Modify the conditions of the licence; and/or
- b) Exclude a licensable activity from the scope of the license; and / or
- c) Remove the Designated Premises Supervisor; and/or
- d) Suspend the licence for a period not exceeding three months; and/or
- e) Revoke the licence; or
- f) Leave the licence in its current state.

a) Modify the conditions of the licence; and/or

The Sub-Committee agreed that it was appropriate to modify the conditions to promote the licencing objectives and to reduce the public nuisance suffered by residents in the vicinity.

The Sub-Committee decided that it was appropriate to amend the following conditions.

- (i) *Condition 2.2 to read 'minimum of 1 SIA registered door staff shall be deployed on Friday and Saturday nights (and any Sunday falling on a Bank Holiday weekend, and on Christmas Eve and New Years Eve) from 22:00 hours, 2 from 23:00 hours and 3 from 01:00 hours the following morning until at least 15 minutes after the premises close and all customers have departed from the front of the premises.*
- (ii) *Condition 2.3 to read Customers shall not be admitted or re-admitted to the premises after 02:30 hours on any day of the week, save for customers who have temporarily left the premises to smoke, make a telephone call or for some other legitimate reason.*

The Sub-Committee decided that it was appropriate to add the following conditions

- (iii) *A Personal Licence Holder to be always present at the premises when licensable activities are taking place until at least 15 minutes after the premises close and all customers have departed from the front of the premises.*
- (iv) *One member of the SIA staff that are employed on a Friday or Saturday (and any Sunday falling on a Bank Holiday weekend, and on Christmas Eve and New Years Eve) to focus on ensuring that they reduce the noise impact of this premises on residents living nearby and diffuse confrontation emanating from the premises by locating themselves by the door of the premises or outside the premises as customers disperse.*
- (v) *that an appointment is made with Environmental Health, for an EHO to visit the Premises to check that the noise limiter is set at the correct setting to ensure any music is being played at appropriate noise levels and to give any other advice of how the premises can*

reduce the noise impact of the premises on residents living nearby.

- (vi) to consult with Building Control and Dorset Fire and Rescue Service (DFRS) to establish if a double door airlock system can be installed in the premises to prevent the escape of noise when persons enter and leave the premises. If this can be achieved in line with a DFRS risk assessment, then it must be implemented.*

The Licensing Sub Committee consider the above conditions to be appropriate to promote the four licensing objectives, particularly the prevention of crime and disorder and the prevention of public nuisance.

The Sub-Committee are satisfied that particularly in the early hours of Saturday and Sunday mornings that there is public nuisance, anti-social behaviour and crime and disorder caused by members of the public gathering in the vicinity of the premises and customers as they enter and leave the premises. The Sub-Committee accept that crime and disorder and public nuisance occurring in the vicinity of the premises in the early hours may not only be caused by this premises, but are of the view that the later terminal hour on Fridays and Saturdays encourages those leaving premises with an earlier terminal hour to migrate to these premises and so extending the period of noise nuisance and likelihood of crime and disorder occurring in the vicinity of the premises. Earlier times of final admittance or readmittance and an earlier closing time of 03:30hrs on Fridays and Saturdays will bring the premises in line with other late night drinking establishments in the neighbourhood and prevent that extension of public nuisance.

The Sub Committee hope that the addition of an extra SIA registered staff member positioned close to the door or outside of the premises focused on ensuring the noise impact of this premises on residents living nearby is reduced, will assist in deterring people from engaging in nuisance, criminal or disorderly behaviour outside and close to the premises.

The Sub Committee wish for the premises to do all that is possible to ensure that noise emission is reduced to a reasonable level to protect local residents and to prevent disturbance in the neighbourhood and is confident that this can be achieved by Mr Halabi engaging with Environmental Health Officers, Building Control and the DFRS to explore and agree what measures can be legally put in place in order to achieve this.

(b) Exclude a licensable activity from the scope of the licence:

The Sub-Committee did consider whether to exclude Live and Recorded Music from the premises licence but noted that this was an essential element of the business and did not deem an exclusion of any licensable activity from the license to be an appropriate or proportionate response. They did however determine it was appropriate to reduce the authorised hours for the licensable activities.

- (i) that the terminal hour for all licensable activities be reduced to 03:00hrs on Fridays and Saturdays and 02:30hrs on all other days of the week.
- (ii) that the closing times of the premises be brought forward to 03:30hrs on Fridays and Saturdays.

The Sub Committee consider that by reducing the authorised hours of the licensable activities to give quiet drinking up time Sunday to Thursday and more of such time Fridays and Saturdays, will likely reduce the adverse impact of this premises on local residents as customers will be leaving when the music has already been switched off, so preventing the noise escaping as the door is open and shut and customers will have had adequate time to calmly finish a last drink before needing to exit the premises.

(c) The removal of the Designated Premises Supervisor from the licence:

The Sub Committee noted that the Premises Licence Holder was also the Designated Premises Supervisor and considered that the removal of the DPS is not appropriate or proportionate at present. They were encouraged that Mr Halabi engaged with Dorset Police and Pub Watch but noted that whilst the licence contained robust conditions, they were not of the view that they were being strictly adhered to at all times and it was for Mr Halabi as PLH and the DPS to ensure that he and his staff managed and run the premises responsibly and strictly in accordance with the licence conditions.

(d) Suspension of the Licence:

The Sub-Committee feel that a temporary suspension of this Premises Licence is unlikely to result in any substantial improvement to the issues raised in the Application for Review.

(e) Revocation of the Licence:

The Sub-Committee considered that revocation at this point would be disproportionate.

(f) Leave the licence in its current state:

In considering the information contained in the agenda report, the representations, the videos shown and verbal submissions made during the hearing, the Licensing Sub-Committee agreed that taking no action would not be a sufficient response to the concerns identified by Dorset Police in bringing this review and those highlighted by residents and the Ward Councillors for Queen's Park.

The Sub-Committee decided that to uphold the licensing objectives, it was appropriate and necessary to modify the licence conditions, reduce the

authorised times for licensable activities and for the premises to close earlier on Saturday and Sunday mornings.

The Sub-Committee concluded that none of the other available options are appropriate at this time.

However, the Sub-Committee warned Mr Halabi that he must ensure the premises is run strictly in accordance with the licence conditions and that he does all that he can to reduce noise break out. He must also ensure the SIA door staff, and all staff employed are managed effectively to uphold the licensing objectives to reduce the negative impact of the premises on the local neighbourhood and of any of his customers involvement in crime and disorder on leaving the premises. They were of the view if the premises were further reviewed in similar circumstances, the Sub-Committee would be left with little option than to consider revocation of the License, as all other options would be unlikely to be appropriate.

Right of appeal

An appeal against the review decision may be made to a Magistrates' Court within 21 days of the appellant being notified of the Licensing Authority's determination on the review. An appeal may be made by the premises licence holder, the Chief Officer of Police and/or any interested person who made relevant representations

The meeting ended at 1.25 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
LICENSING SUB-COMMITTEE

Minutes of the Meeting held on 09 December 2024 at 10.00 am

Present: Cllr A Chapmanlaw, Cllr M Dower and Cllr A Keddle

67. Election of Chair

RESOLVED that Councillor A Keddle be elected Chairman of the Sub-Committee for the duration of the meeting.

Voting: Unanimous

68. Apologies

There were no apologies received.

69. Declarations of Interests

There were no declarations of interest.

70. Protocol for Public Speaking at Licensing Hearings

The protocol was noted.

71. Dancing Jug, 15-17 Poole Hill, Bournemouth, BH2 5PW

Attendance:

BCP Council:

Sarah Rogers – Senior Licensing Officer

Linda Cole – Legal Advisor to the Sub Committee

Sinead O’Callaghan – Clerk to the Sub Committee

Claire Johnston – Democratic Services support

The Chair made introductions and explained the procedure for the hearing, which was agreed by all parties.

The Licensing Officer presented the report, a copy of which had been circulated and a copy of which appears as ‘Appendix A’ to these minutes in the Minute Book.

The Sub-Committee was asked to consider the applications for two standard Temporary Event Notices (TENs) to cover the following periods:

1. Wednesday 11th December 2024 to Sunday 15th December 2024
2. Wednesday 18th December 2024 to Sunday 22nd December 2024

Each TEN was made to permit an extension of hours, permitted under the current premises licence for licensable activities from 00:00 to 02:00, on each evening, for late night refreshment and the sale of alcohol.

The Licensing Authority received an objection from Dorset Police as relevant persons under the prevention of crime and disorder, public safety and protection of children from harm licensing objectives.

The following persons attended the Hearing and addressed the Sub-Committee to expand on the points made in their written submissions:

Mugarel Samanariu - Applicant
Julie-Ann Towers - Designated Premises Supervisor
Gareth Gosling - Dorset Police
Louise Busfield - Dorset Police

The Sub Committee asked various questions of all parties present and were grateful for the responses received.

All parties were invited to sum up before the Sub-Committee retired to make its decision.

RESOLVED that the applications for 2 standard Temporary Event Notices to cover the periods of Monday 11 December 2024 to Sunday 15 December 2024 and Wednesday 18 December 2024 to Sunday 22 December 2024 made to permit an extension of hours, permitted under the current premises licence for licensable activities from 00:00 to 02:00, on each evening, for late night refreshment and the sale of alcohol be refused by way of a counter notice.

Counter Notice

On 25 November 2024 the licensing authority received from you, Mr Sumanariu, two standard temporary event notices (“the notices”) in respect of proposed temporary licensable activities due to take place on Wednesday 11th to Sunday 15th December 2024 and Wednesday 18th to Sunday 22nd December 2024 at the Dancing Jug, 15-17 Poole Hill, Bournemouth BH2 5PW. The licensing authority is satisfied that if the activities were to take place the Prevention of Crime and Disorder and Public Safety Licensing Objectives would be undermined.

The Sub-Committee heard from the applicant Mr Mugarel Samanariu, the Premises Licence Holder and Julie-Ann Towers the DPS. They also heard from Sgt Gosling of Dorset Police.

In making their decision the Sub-Committee balanced the requirements of the premises against the objections of Dorset Police. They commended the work of the new premises licence holder and DPS who had been in place since the 16 October 2024 and noted that the hours of licensable activities had been reduced and new conditions added to the licence on

recommendation of Dorset Police by minor variation with effect from 1 October 2024. They were pleased to hear that they were changing the culture of the premises and were taking it in a new food led direction. The combination of a reduction in hours, additional conditions and a change in management appeared to be working successfully as there had been no recent reported incidents of crime and disorder.

Whilst this is very positive, the Sub-Committee agrees with Dorset Police and does not feel that enough time has passed to ensure that these changes have been fully embedded. The Premises also need to have more time to show that these positive changes can be maintained. There are concerns that extending hours for licensable activities over the busy Christmas period would be detrimental to the progress made and undermine the Crime and Disorder and Public Safety Licensing Objectives.

For these reasons the decision has been taken to issue this Counter Notice which refers to each of the Temporary Event Notices.

A copy of this counter notice will be sent to the chief of police for the area in which the premises specified in the temporary event notices you gave is situated.

There is a right of appeal against this Counter Notice and that appeal should be made to Dorset Magistrates' Court. No appeal however may be brought later than five working days before the day on which the event period specified in the TEN begins. This means you are only able to appeal in respect of the TEN commencing on the 18th December 2024.

Under section 136 of the Licensing Act 2003, a person commits an offence if he carries on a licensable activity on or from any premises otherwise than under and in accordance with an authorisation; or if he knowingly allows a licensable activity to be so carried on. A person convicted of such an offence is liable to imprisonment for a term not exceeding six months or to a fine not exceeding £20,000, or to both.

The meeting ended at 11.47 am

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
LICENSING SUB-COMMITTEE

Minutes of the Meeting held on 11 December 2024 at 10.15 am

Present: Cllr C Matthews, Cllr J Richardson and Cllr L Williams

72. Election of Chair

RESOLVED that Councillor Williams be elected Chairman of the Sub-Committee for the duration of the meeting.

Voting: Unanimous

73. Apologies

There were no apologies received.

74. Declarations of Interests

There were no declarations of interest.

75. Protocol for Public Speaking at Licensing Hearings

The protocol was noted.

76. Palm Lounge, 23 Poole Hill, Bournemouth, BH2 5PW

Attendance:

BCP Council:

Tania Jardim – Principal Licensing Officer

Linda Cole – Legal Advisor to the Sub Committee

Sinead O’Callaghan – Clerk to the Sub Committee

The Chair made introductions and explained the procedure for the hearing which was agreed to by all parties.

The Licensing Officer presented a report, a copy of which had been circulated and a copy of which appears as Appendix ‘A’ to these minutes in the Minute Book.

The Licensing Sub-Committee was asked to consider an application made by CL9 Limited for a premises licence at 23 Poole Hill, Bournemouth. The application was to permit Late Night Refreshment between the hours of 23:00 to 02:00 every day of the week.

The Licensing Authority received a representation from BCP Council’s Planning Enforcement on the grounds that granting the licence to operate

beyond 23:00 hours would have undermined the prevention of public nuisance licensing objective.

The following persons attended the Hearing and addressed the Sub-Committee to expand on the points made in their written submissions:

Omar Al-Magribi – Applicant

David Bevan – Planning consultant for Applicant

The Sub-Committee asked various questions of the parties present and was grateful for the responses received.

All parties were invited to sum up before the Sub-Committee retired to make its decision. Before concluding the Hearing, the Legal Advisor advised all parties of the right of appeal.

RESOLVED that the application for a premises licence at Palm Lounge, 23 Poole Hill, Bournemouth, BH2 5PW, to permit late night refreshment between the hours of 23:00 to 02:00 on and off the premises every day of the week be GRANTED subject to the conditions offered in the applicants' operating schedule and at the hearing and the conditions agreed prior to the hearing with Dorset Police

The following conditions were agreed by the applicant when in mediation with Dorset Police prior to the hearing.

- An incident log shall be kept at the premises. The log shall include the date and time of the incident and the name of the member of staff who has been involved. and made available on request to an authorised officer of the Council or the Police, which shall record the following:
 - (a) any complaints received
 - (b) any incidents of disorder
 - (c) any faults in the CCTV system / or searching equipment / or scanning equipment
 - (d) any visit by a relevant authority or emergency service
 - (e) all crimes reported to the venue
- This log to be checked on a weekly basis by the DPS of the premises.
- A CCTV system, shall be installed to cover all entry and exit points enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record and cover areas where alcohol is kept for selection and purchase by the public, whilst the premises is open for licensable activities. It shall operate during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with correct date and time stamping. Recordings shall be made available immediately upon the request of Police or an authorised officer of the council throughout the preceding 31 day period. The CCTV system

shall be updated and maintained according to police recommendations.

- A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member must be able to show a Police or authorised council officer recent data or footage with the absolute minimum of delay when requested.
- CCTV shall be downloaded on request of the Police or authorised officer of the council. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.
- A documented check of the CCTV shall be completed weekly to ensure all cameras remain operational and the 31 days storage for recordings is being maintained.
- On Friday and Saturday and any other day immediately preceding a Bank Holiday, 2 SIA registered door supervisors to be employed on the premises from 22:00 until close, or the last customer has left the immediate area.

Conditions offered by the applicant and imposed by the Sub Committee as deemed appropriate to promote the Licensing Objectives.

- No loud music will be played on the premises at any time and any music played will be for background purposes only.
- Background music will not be played after 22:00 each day.
-

Reasons for Decision:

The Sub-Committee gave detailed consideration to all of the information which had been submitted before the hearing and contained in the report for Agenda Item 5, together with the verbal submissions made at the hearing by the applicant and Mr David Bevan, the applicant's planning consultant.

The Sub-Committee was concerned that the applicant company had opened and was running a business without being aware of the requirements set out in the Licensing Act 2003 that they needed to comply with. It was put to the Sub-Committee that it was an honest mistake that the business was operating after 23:00, thinking as it was situated in a busy area and other bars and restaurants remained open it was ok for this premises to do the same. It is concerning that they would not be aware they needed a premises licence to offer late night refreshment, particularly as the applicant when asked by the Sub-Committee what previous experience he had, had responded that he had run Pepe's restaurant in Bournemouth with his brother. The Sub-Committee were disappointed that after making this application the applicant was not familiar with the four licensing objectives, and they strongly recommend he undertakes some licensing training, so he fully understands the responsibility that comes with being a Premises Licence Holder. Furthermore, the Sub-Committee noted the use

of shisha on the premises and emphasised the importance of being aware and adhering to Smoking legislation at all times.

The Sub-Committee considered the representation from the BCP Council's Planning Authority made on the grounds of the prevention of public nuisance. The area of concern raised in the representation was that when the planning permission was granted, the opening hours of the venue were limited to 23:00 hours based on the location and potential adverse impact on nearby residents from potential noise nuisance.

The Sub-Committee noted the concerns raised by the Planning Authority but were of the view that there was insufficient supporting evidence to determine that potential noise nuisance would materialise into actual noise nuisance at this premises and undermine the prevention of public nuisance licensing objective, particularly considering the application was only for late night refreshment and did not include supply of alcohol or regulated entertainment. In addition, no representations had been made by Environmental Health or any local resident and the applicant advised no music will be played at the premises after 22:00 hours. The sub-committee was mindful of the spirit of the Licensing Act 2003 and the case of *Thwaites PLC v Wirral Borough Magistrates' Court* 2008.

The Sub-Committee were advised customers in the premises were generally relaxed and calm and that there was a demand from customers leaving alcohol led premises to come in for a late meal and a coffee. Staff were comfortable asking customers to be quiet if necessary and they had had no problems to date. The Sub-Committee agreed it was an alternative type of venue giving a different option there being no offer of alcohol. Licensing and Planning legislation allows premises to have different terminal hours, but later hours on a premises licence does not relieve the premises from complying with any appropriate planning permission. If the terminal hours are different, the premises need to observe the earlier closing hour.

It was clear that the applicant was aware that if a premises licence was granted that they could not operate under the terms of the premises licence until the appropriate planning permission had been granted. The Sub-Committee were advised that the planning application would be made if the application for a premises licence was successful.

The Sub-Committee was satisfied that if the premises operate in accordance with both the conditions offered in the operating schedule of the application and those agreed by Dorset Police and as described at the Hearing, that the premises should not undermine the licensing objectives. It was noted that a review of the premises licence could be applied for at any time by a Responsible Authority or any other person should there be any issues associated with the premises in the future that undermine the licensing objectives.

In making this decision the Sub-Committee have had regard to the Bournemouth, Christchurch and Poole Council Licensing Policy, the revised guidance, as set out by the Secretary of State and the licensing objectives, as set out in the Licensing Act 2003.

All parties to the application have the right to appeal to the Magistrate's Court within the period of twenty-one days beginning with the day on which the applicant is notified by the Licensing Authority of this decision in writing.

The meeting ended at 10.38 am

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
LICENSING SUB-COMMITTEE

Minutes of the Meeting held on 23 December 2024 at 10.00 am

Present:-

Cllr D Flagg – Chair

Present: Cllr M Dower, Cllr L Williams

Also in attendance: Cllr J Richardson (reserve member observing)

77. Election of Chair

RESOLVED that Councillor David Flagg be elected Chair of the Sub-Committee for the duration of the meeting.

Voting: Unanimous

78. Apologies

There were no apologies received.

79. Declarations of Interests

There were no declarations of interest.

80. Protocol for Public Speaking at Licensing Hearings

The protocol was noted.

81. Riviera Bar and Restaurant, 560 Christchurch Road, Bournemouth BH1 4BH

The Sub Committee was advised that the Licensing Authority had received an application from Dorset Police to review the premises licence for the premises known as 'Riviera Bar and Restaurant', 560 Christchurch Road, Bournemouth.

The Sub Committee was asked to adjourn the hearing until 22 January 2025 to enable all parties to be represented at the hearing. This was in accordance with Regulation 12 of the Licensing Act 2003 (Hearings) Regulations 2005 and was with the agreement of all parties.

RESOLVED that consideration of the application to review the premises licence for the premises known as Riviera Bar and Restaurant, 560 Christchurch Road, Bournemouth, be adjourned until 22 January 2025.

Voting: Unanimous

The meeting ended at 10.02 am

CHAIR

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
LICENSING SUB-COMMITTEE

Minutes of the Meeting held on 22 January 2025 at 10.15 am

Present: Cllr M Dower, Cllr G Farquhar and Cllr A Filer

1. Election of Chair

RESOLVED that Councillor Farquhar be elected Chairman of the Sub-Committee for the duration of the meeting.

Voting: Unanimous

2. Apologies

No apologies for absence were received.

3. Declarations of Interests

No declarations of interest were received.

4. Protocol for Public Speaking at Licensing Hearings

The protocol for public speaking at licensing hearings was noted.

5. Riviera Bar & Restaurant, 560 Christchurch Road, Bournemouth, BH1 4BH

Present:

From BCP Council:

Tania Jardim – Licensing Officer

Linda Cole – Legal Advisor to the Sub Committee

Michelle Cutler – Clerk to the Sub Committee

Cllr Adrian Chapmanlaw – Member of the Licensing Sub Committee, observing for training purposes

The Chair made introductions and explained the procedure for the hearing which was agreed to by all parties.

The Licensing Officer presented a report, a copy of which had been circulated and a copy of which appears as Appendix 'A' to these minutes in the Minute Book.

The Sub Committee was asked to consider an application submitted by Dorset Police for the review of the premises licence for the premises known as 'Riviera Bar & Restaurant, 560 Christchurch Road, Bournemouth, BH1 4BH'. Dorset Police believed there was evidence that the premises was associated with significant crime and disorder.

The following people attended the hearing and addressed the Sub Committee to expand on the points made in their written submissions:

Sergeant Gareth Gosling – Dorset Police, the Applicant
Louise Busfield – Dorset Police Licensing

Mr Panchal – Personal Licensing Courses, representing Mr Singh
Mr Singh – Designated Premises Supervisor and owner of the Premises
Mrs Singh – Premises Licence Holder
Ms Sarah Day – Manager of the Premises

In attendance for public session:

Mr Banga, TFSS Fire and Security Services
Mrs Banga – Prospective new Premises Licence Holder
Mr Matau – Director of Security and SIA Door Staff member -
Mr Menezes – SIA Door Staff member

The Sub Committee went into exempt session at 11:05 and passed the following exemption:

RESOLVED that under Section 14 (2) of the Licensing Act 2003 (Hearings) Regulations 2005, and with regard to Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that the public interest in withholding the information outweighs such interest in disclosing the information and that it involves the likely disclosure of exempt information as defined in Paragraphs 1, 2 and 7 in Part I of Schedule 12A of the Act."

Whilst in exempt session the Sub Committee viewed 3 clips of CCTV footage submitted by Dorset Police as part of their application.

The Sub Committee went back into public session at 12:05. Mr Matau and Mr Menezes were unable to return due to their work commitments.

The Sub Committee asked various questions of all parties present and was grateful for the responses received. All parties had the opportunity to ask questions.

The Sub Committee adjourned for comfort breaks between 12:18 and 12:30 and 13:42 and 13:34.

All parties were invited to sum up before the Sub Committee retired to make its decision. Before concluding the hearing, the Legal Advisor advised all parties of the right of appeal, as appropriate.

RESOLVED that having considered the application dated 7 November 2024 made by Dorset Police to review the premises licence for the premises known as ‘Riviera Bar and Restaurant’, 560 Christchurch Road, Bournemouth, BH1 4BH, the Sub-Committee has decided that it is appropriate to revoke the licence on the grounds that the premises are not upholding the prevention of crime and disorder and public safety licensing objectives and is satisfied that there is no alternative outcome that will mitigate the concerns raised by Dorset Police.

The Sub-Committee gave detailed consideration to all of the information which had been submitted before the hearing and contained in the report for Agenda Item 5, presented by Tania Jardim, Licensing Officer, in particular the written and oral evidence provided by Sergeant Gosling of Dorset Police, as well as the verbal submissions made at the hearing by Louise Busfield on behalf of Dorset Police Licensing. It has also considered carefully the oral evidence provided by Mr Panchal of Personal Licensing Courses, representing the Premise Licence Holder, and the verbal submissions of Mrs Singh, Premises Licence Holder, Mr Singh, the Designated Premises Supervisor, and Ms Sarah Day, newly appointed Manager of the Premises and the CCTV footage provided by Dorset Police, that was played during the hearing in exempt session.

In determining the review, the Sub Committee considered the options available as set out in the recommendations of the report and the Licensing Act 2003 as well as the Guidance by the Secretary of State made under section 182 of that Act as well as the Statement of Licensing Policy. The Sub Committee’s decision is based upon consideration of the promotion of the four Licensing Objectives: the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm. The Sub Committee acknowledged that it was only able to consider matters directly relevant to the licensing objectives raised in the application: prevention of crime and disorder and public safety and representations received.

The Sub Committee concluded that the premises had failed to uphold the prevention of crime and disorder and public safety licensing objectives, and that revocation of the Licence was the only appropriate response to the issues raised in the review when considering the evidence currently available to it.

Reasons for decision

Members of the Sub Committee in determining the application for review must consider the following options: -

- a) Leave the licence in its current state.
- b) Modify the conditions of the licence; and/or
- c) Exclude a licensable activity from the scope of the license; and / or

- d) Remove the Designated Premises Supervisor; and/or
- e) Suspend the licence for a period not exceeding three months; and/or
- f) Revoke the licence.

Leave the licence in its current state:

In considering the information contained in the agenda report, the representations, the videos shown and verbal submissions made during the hearing, the Licensing Sub Committee agreed that taking no action would not be a sufficient response to the concerns identified by Dorset Police in bringing this review.

Modify the conditions of the licence; and/or Add conditions

The Sub Committee do not consider that modifying the existing conditions would resolve the concerns raised by Dorset Police as the conditions already attached to the licence were not currently being adhered to as evidenced by Dorset Police and accepted by both the Premises Licence Holder (PLH) and Designated Premises Supervisor (DPS). The Sub Committee has no confidence at this time that any additional conditions would be adhered to.

The Sub Committee was mindful that robust conditions were added to the licence following mediation between Dorset Police at a previous Review Hearing in 2019, and did not consider that there were any further conditions that could be added which would address the current concerns raised by Dorset Police.

Exclude a licensable activity from the scope of the licence:

The Sub Committee did consider whether to exclude a licensable activity from the premises licence and noted supply of alcohol would be the only appropriate option in this instance. However, whilst the Sub Committee agreed that the availability of alcohol may contribute to the issues raised at the premises it is not the main factor, and exclusion would not be an appropriate response to the concerns raised in this review.

The Sub Committee feel that it is the poor management and control of the premises that is the cause for concern and not the supply of alcohol. The evidence presented to them clearly demonstrates that the current DPS and Premises Licence holder are not running the premises responsibly or safely. There appears to be a reluctance among staff working at the premises to engage with the Dorset Police and partner agencies and no effective staff training in place to ensure the premises is operating safely and in accordance with the conditions on the premises licence

The removal of the Designated Premises Supervisor from the licence:

The Sub Committee believe that the PLH and the DPS accept that the premises are not currently being operated in a safe and responsible manner and the incident of the 25 October 2024 should not have happened. They noted that there are plans for them both to stand down from their respective positions. Mr Panchal advised the Sub Committee that replacements had been identified and were currently working and being

trained at the premises and if they are suitable, he hoped to meet with the Police to seek approval and then apply to change the PLH and DPS. The Sub Committee were concerned that Mr and Mrs Singh are currently in situ and would remain until replacements were fully trained and a transfer could be applied for, for which there was no date. They also noted Sgt Goslings comment that it is not the responsibility of Dorset Police to vet staff. The Sub Committee were of the view that the operation of the premises is currently a risk to public safety and needed to be rectified immediately. They noted that the current DPS is the freehold owner of the premises and that his wife is the PLH and only removing Mr Singh as DPS is not enough to alleviate the issues raised in the Review Application.

The Sub Committee noted that whilst the licence contained robust conditions and it was for the PLH and the DPS to ensure that they and their staff operated the premises responsibly and in accordance with the licence conditions at all times, it was clear that this was not happening. There appears to be an inherent culture at the premises where the conditions attached to the premises licence are regarded as insignificant and do not need to be complied with.

Suspension of the Licence:

The Sub Committee feel that a temporary suspension of this Premises Licence will not result in a substantial improvement to the issues raised in the Application for Review.

The Sub Committee noted that Dorset Police and partner agencies had visited this premises on several occasions since the premises reopened in June 2024 and had attempted to support and encourage improvement with limited success. The closure of this premises from 2020 up to June 2024 gave the opportunity for the operator to reopen and deliver a safer and more compliant licensed premises with competent trained staff, however, little appears to have changed since the previous review in 2019.

Mr Panchal had offered to close the premises for a period of 1 month to enable the changes to the PLH and DPS to take place. However, the Sub Committee felt the failings at the premises were so substantial that it was unrealistic that it could be turned around in such a short time frame. The Sub Committee had no confidence that even if they were to impose the maximum suspension of 3 months this would allow enough time for such catastrophic failings to be rectified at the premises so they could operate and uphold the licensing objectives.

Revocation of the Licence:

The Sub Committee, after considering all the options available to them, determined that revocation of the premises licence is the appropriate option in response to this application for review.

The Sub Committee heard evidence from Dorset Police about 3 incidents that had occurred on or near the premises, with the incident that occurred on 25 October 2024 being the most serious. The Sub Committee were shocked watching the CCTV of this incident unfolding but acknowledged that the PLH and DPS did not dispute the serious nature of the incident and

agreed that it should not have happened. The Sub Committee is extremely concerned about the danger posed to public safety, especially as neither the SIA door staff or any other member of staff present thought to call the Police or tried to deescalate the situation as it was occurring. The DPS was informed of the incident by a neighbouring premises, and it was clear that even if the premises does have processes and procedures of dealing with such incidents, nobody was complying with them. The Sub Committee could not believe that the individual who they were advised was in charge that evening, and a personal licence holder, continued to serve customers at the bar whilst the incident was unfolding. The SIA door staff were ineffective, and the perpetrator appeared to leave and re-enter the premises. This incident alone demonstrated catastrophic failures of poor management and absence of staff training and the lack of reaction by other customers to the incident, indicated that such behaviour was expected and accepted at the premises.

Both the PLH and DPS have failed to consistently uphold the licensing objectives to maintain the safety of their staff and customers since re-opening the premises in June 2024. It is clear and disappointing that such little regard was given to how this premises, situated in such a challenging area, should be managed and operated when the decision to reopen was taken. Mr Singh despite being a personal licence holder clearly does not have the experience and inclination necessary to operate and uphold and promote the four licensing objectives, particularly the prevention of crime and disorder and public safety.

Dorset Police have evidenced numerous examples of breaches of the licensing conditions since the premises reopened in June 2024 and the DPS and PLH have not shown any willingness to co-operate with the Police or partner agencies to address the various issues raised until this application for review was made. This in turn has led to serious crime and disorder taking place. The Sub Committee heard that Mr Panchal was not engaged to assist until December 2024, the SIA door staff have only recently changed, and Ms Sarah Day is the recently appointed new Manager of the Premises.

The Sub Committee have no confidence that Ms Day will manage these premises responsibly. She has no real experience, and the premises has a history of difficult cliental that appear to behave how they please with no recrimination. She advised she was not employed by the premises at that time, but the Sub Committee did question even if not employed why she did not think to call the Police and/or the DPS as she witnessed the incident unfold. In addition, the Sub Committee had no confidence in the abilities of the proposed DPS, Mrs Banga, due to her inexperience of running this type of licensed premises. They were also concerned that both the new Manager and proposed DPS were being trained by Mr Singh, when it was clear that lack of training was a major factor in recent incidents occurring at the premises. The Sub Committee has no confidence in the training being delivered by Mr Singh even with the assistance of the training manual produced by Mr Panchal to new staff members when he has clearly

demonstrated he is currently unable to manage and undertake the role of DPS himself.

The Sub Committee have no confidence that the PLH and DPS take their responsibilities seriously and that fundamental changes are needed to enable the premises to operate safely and to uphold the four Licensing Objectives. Changes in both staff and attitude and extensive training, which in their view will take longer than three months.

The Sub Committee decided that to uphold the licensing objectives, it was appropriate and necessary to revoke the licence. The Sub Committee concluded that none of the other available options are appropriate at this time.

Right of appeal

An appeal against the review decision may be made to a Magistrates' Court within 21 days of the appellant being notified of the Licensing Authority's determination on the review. An appeal may be made by the premises licence holder, the Chief Officer of Police and/or any interested person who made relevant representations

The meeting ended at 2.00 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
LICENSING SUB-COMMITTEE

Minutes of the Meeting held on 19 February 2025 at 10.15 am

Present:-

Cllr A Keddie – Chair

Present: Cllr A Chapmanlaw and Cllr E Harman

87. Election of Chair

RESOLVED that Councillor Alasdair Keddie be elected Chair of the Sub-Committee for the duration of the meeting.

Voting: Unanimous

88. Apologies

There were no apologies.

The reserve members, Cllr A Filer and Cllr M Dower, were in attendance at the start of the meeting but were not required.

89. Declarations of Interests

There were no declarations of interest.

90. Protocol for Public Speaking at Licensing Hearings

The protocol for public speaking at licensing hearings was noted.

91. Papa John's, 176-178 Barrack Road, Christchurch, BH23 2BE

Present:

From BCP Council:

Sarah Rogers – Principal Licensing Officer
Linda Cole – Legal Advisor to the Sub Committee
Jill Holyoake – Clerk to the Sub Committee

The Chair made introductions and explained the procedure for the hearing which was agreed by all parties.

The Principal Licensing Officer presented a report, a copy of which had been circulated and a copy of which appears as Appendix 'A' to these minutes in the Minute Book.

The Sub Committee was asked to consider an application for a new premises licence for the premises known as 'Papa John's', 176-178 Barrack

Road, Christchurch, BH23 2BE, to permit late night refreshment between the hours of 23:00 to 03:00 Sunday to Thursday and 23:00 to 05:00 Friday and Saturday. The Licensing Authority had received one representation from BCP Council's Environmental Health Department and one representation from one other person on the grounds of the prevention of public nuisance licensing objective. A representation from one other person in support of the application had also been received.

The Sub Committee was advised that the applicant had indicated that they would not be attending the hearing but wished the matter to be dealt with in their absence. The other person who had made a representation in support of the application had been given the opportunity to attend remotely but was not present.

The following people attended the hearing and addressed the Sub Committee to expand on the points made in their written submissions:

- Paul Barker – BCP Environmental Health
- Mr Fairbrass – other person, objecting

The Sub Committee asked various questions of all parties present and was grateful for the responses received. All parties present had the opportunity to ask questions.

All parties were invited to sum up before the Sub Committee retired to make its decision.

RESOLVED that the application for a new premises licence for the premises known as 'Papa John's', 176-178 Barrack Road, Christchurch, BH23 2BE, to permit Late Night Refreshment between the hours of 23:00 to 03:00 Sunday to Thursday and 23:00 to 05:00 Friday and Saturday, be REFUSED.

Reasons for Decision:

The Sub-Committee gave detailed consideration to all of the information which had been submitted before the hearing as contained in the Licensing Officer's report for Agenda Item 5, including the details provided by the applicant in their application, the representation in support of the application from one other person, Ms Deborah Moore and the representations made in respect of the application on the grounds of the prevention of public nuisance by Mr Andrew Wemyss, Environmental Health, and one other person, Mr Fairbrass.

The Sub Committee also considered the verbal submissions made at the hearing by those in attendance, Mrs Sarah Rogers, Principal Licensing Officer, Mr Paul Barker, Environmental Health Officer on behalf of Mr Wemyss, and Mr Fairbrass. It was noted that the applicant had indicated that they would not be attending but wished the matter to be dealt with in their absence. Ms Moore had been provided with the opportunity to attend remotely but was not present.

The Sub Committee was mindful that Environmental Health was the responsible authority which provided professional advice in relation to the prevention of public nuisance licensing objective and noted that Environmental Health considered that this licensing objective would be undermined in this case, due to the specific location of the premises being incompatible with what was being applied for. There was a residential flat directly above the premises and other residential accommodation close by and immediately adjacent. The premises wished to operate through to 0300 hours Sunday to Thursday and 0500 hours Friday and Saturday when the area was quiet, and the majority of residents would be trying to sleep. Noise associated with the arrival, parking, and departure of both customers and delivery vehicles would inevitably cause noise that would be impossible to control to any real extent.

The Sub Committee had regard to the concerns raised by Mr Fairbrass in relation to the prevention of public nuisance licensing objective. As a resident and now landlord of the residential flat above the premises, Mr Fairbrass felt that the extended operating hours would only exacerbate several noise issues which were already being tolerated by local residents.

Mr Fairbrass described his experience of living in the flat above the premises and the noise that can be clearly heard from doors slamming as customers and delivery drivers enter and exit the premises, from staff and customers talking and the telephone ringing. Externally he advised there was noise and vibration from the air conditioning units at the rear of the property, from staff outside talking and smoking whilst on breaks and customers waiting outside the premises for orders which when late at night, often created excessive noise in the vicinity of the shop, particularly if individuals or groups are intoxicated.

The Sub-Committee noted noise from within the premises would be very likely to be heard through the structure in the flat above and if later opening hours were granted this could further disturb the occupants of the flat.

The Sub Committee noted the latest position regarding noise complaints submitted to Environmental Health, these being two incidents in October 2024 involving deliveries to the premises at 5.30am. There had been previous reports of rodent problems, as mentioned by Mr Fairbrass, but nothing since 2022

The Sub Committee also had regard to the reasons provided by Ms Moore in her written representation as to why she felt the application should be granted, including that it was in safe location and would support those working unsociable hours and clubbers and that 24-hour opening was helpful for disabled and vulnerable people.

The Sub Committee considered the steps proposed by the applicant to promote the licensing objectives as detailed in section M of the operating schedule. At the hearing, the Sub Committee had sought the views of Environmental Health on whether the steps proposed by the applicant

would address the concerns raised and/or whether there were any further measures which could mitigate the impact caused by the premises operating beyond its existing hours. The Sub Committee noted that a noise impact assessment could result in recommendations for the applicant to consider in relation to noise mitigation/attenuation measures for the internal structure of the building, however this was a business decision for the applicant to pursue should they wish to. Regarding the external noise issues, it was difficult to see how any measures would significantly reduce the risk of nuisance being caused to residents if the business were to operate to the hours applied for. The core business is customers contacting or entering the premises to make an order and then a customer or delivery driver entering the shop to collect it. All of which may cause nuisance to local residents in the early hours of the morning.

Members noted that there were other licensed premises along Barrack Road itself. However, these varied in terms of licensable activities and closing hours, the latest being 01.00hours. At the conclusion of the hearing and prior to the decision being made, it was clarified that the hours applied for Sunday to Thursday were 0300 hours as set out in the report and not midnight as what was said by the Licensing Officer when presenting the report.

The Sub Committee concluded that it could not be satisfied that the premises would not undermine the prevention of public nuisance licensing objective and as such the application should be refused. The Sub Committee agreed that the specific location of the premises in being surrounded by residential accommodation would result in unacceptable noise disturbance to local residents in the immediate vicinity which it would not be possible to mitigate however well intended the applicant was.

It was noted that Mr Fairbrass had said that the operation of the premises had improved under the current franchisee and seemed more co-operative. Members felt there had been a missed opportunity for the applicant to engage with Environmental Health and the objector to discuss the concerns raised and encouraged the applicant to still engage in relation to some of the issues raised in relation to the current operation of the premises.

In making this decision the Sub-Committee have had regard to the Bournemouth, Christchurch and Poole Council Licensing Policy, the revised guidance, as set out by the Secretary of State and the licensing objectives, as set out in the Licensing Act 2003.

All parties to the application have the right to appeal to the Magistrate's Court within the period of twenty-one days beginning with the day on which the applicant is notified by the Licensing Authority of this decision in writing.

The meeting ended at 10.56 am

CHAIR

By virtue of paragraph(s) 1, 2, 7 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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LICENSING COMMITTEE



Report subject	Licensing fees and charges for 2025-2026
Meeting date	13 March 2025
Status	Public Report
Executive summary	<p>The purpose of this report is to establish the licensing fees and charges that should apply from 1 April 2025 for those licensing activities where the Council has discretion to do so.</p> <p>The statutory principle in relation to the setting of fees is that they should be reasonable and should relate to the costs of performing the function, including staffing, administration, testing, inspections, hearings, regulation and appeals.</p> <p>Inflationary increases to staff salaries mean that costs to provide the service have increased. A 5% uplift in fees has been applied to reflect these increased salary costs.</p> <p>The fee regimes under review are as follows:</p> <ul style="list-style-type: none"> • Scrap Metal Dealers • Pleasure Boats • Sexual Establishments • Taxi and Private Hire
Recommendations	<p>It is RECOMMENDED that:</p> <p>Members consider the proposed fees in respect of each function and either</p> <p>a) Agree the proposed fees as stated or</p> <p>b) Agree amended fees following consideration</p> <p>c) Maintaining the current fee structure is not recommended as this would mean the service is not able to operate on a cost recovery basis</p> <p>The decision agreed in respect to Scrap Metal Fees should then be recommended to Cabinet</p>
Reason for recommendations	Increases in Officer salaries mean that fees need to be reviewed and increased in line with increased costs.

Portfolio Holder(s):	Councillor Kieron Wilson Portfolio Holder for Housing and Communities
Corporate Director	Jillian Kay – Corporate Director for Wellbeing
Report Authors	Nananka Randle, Licensing and Trading Standards Manager
Wards	Council-wide
Classification	For Decision

Background

1. Councils are responsible for administering a range of licences and for the majority of these regimes the costs are recovered through fees set by each council and paid by the licence applicant. It is an accepted principle in relation to these schemes that those who benefit from the system (licence holders) should cover the cost of it. Locally set fees are a vital means of ensuring that full costs can be recovered, reducing the risk of a subsidy from local taxpayers and that businesses do not pay more than they should.
2. Legislation permits the Council to recover all or part of the costs of providing the licensing service, including its administration and control (i.e. enforcement or supervision). It does not permit the Council to profit from its fees and charges, thus ring-fencing the income to the licensing service. Surpluses must be carried forward and deficits may be carried forward to future years within each ring-fenced licensing budget.
3. The finance officers undertake an annual review to ensure our fees meet this requirement.
4. In calculating these fees officers have taken into account the Supreme Courts rulings in the Hemming case which dealt with the setting of fees on a cost recovery basis. R (on the application of Hemming (t/a Simply Pleasure Ltd) and others) (Respondents) v Westminster City Council (Appellant) (supremecourt.uk) which concluded that the amount of fee set by the local authority precludes it from making a profit from the licensing regime.
5. The proposed fees as set out in Appendix 1 reflect an increase of 5% calculated to reflect the staff pay award and changes to National Insurance.

Scrap Metal Site and Collector Licences

6. The Scrap Metal Dealers Act 2013 provides local authorities with the power to regulate these industries by providing a power to refuse to grant a licence and revoke licences if the dealer is considered 'unsuitable'. There are two types of licence issued.
7. Site Licence - This requires all sites at which the licensee carries on business as a scrap metal dealer within the local authority area to be identified; and requires a site manager to be named for each site. They are permitted to operate from those sites as a scrap metal dealer, including transporting scrap metal to and from those sites from any local authority area.

8. Collector's Licence - This authorises the licensee to operate as a mobile collector in the area of the issuing local authority, permitting them to collect any scrap metal as appropriate. This includes commercial as well as domestic scrap metal.
9. Licences last for 3 years unless revoked or surrendered. Licence numbers are as follows:-

	2024	2025
Site Licence	14	14
Collectors Licence	14	14

Pleasure Craft (Class B and C) and Boatperson Licences

10. Section 94 of the Public Health Act 1907 and section 18 of the Local Government (Miscellaneous Provisions) Act 1976 empowers Local Authorities to licence and charge such annual fee as appears to them to be appropriate for each of the following types of licence. Pleasure boats and pleasure vessels to be let for hire (Class C); or to be used for the carrying of passengers for hire (Class B) and to the persons in charge of or navigating such boats and vessels.
11. The legislation covers any boat or craft with the capacity of up to 12 persons which operate on inland waters only.
12. Licences last for 1 year unless revoked or surrendered. Licence numbers are as follows

	2023	2024
Class B Pleasure craft	27	22
Class C Pleasure craft	8	8
Boatperson	3	4

Sex Establishment and Sexual Entertainment Venues Licences

13. The Local Government (Miscellaneous Provisions) Act 1982 Schedule 3, as amended by s.27 of The Policing and Crime Act 2009 sets out the statutory provisions for setting Sex Establishment fees
14. A Sex Establishment is defined as a Sex Shop, Sex Cinema or Sexual Entertainment Venue (SEV) (primarily lap dancing clubs).
15. A premises is not a Sexual Entertainment Venue if any relevant entertainment is only provided on eleven or less occasions during a twelve-month period and, each of the occasions are at least one month apart.
16. Licences are valid for 12 months from the date of grant unless surrendered or revoked. A process similar to the granting of a new licence is to be followed for each renewal including consultation.

17. Licence numbers are as follows:-

	2023	2024
Sex Shop	3	2
Sexual Entertainment Venue	3	3

Taxi and Private Hire Licences

18. The Local Government (Miscellaneous Provisions) Act 1976 allows the local authority to charge fees on a cost recovery basis only. The proposed changes to the fees include the cost of administration, compliance checks and the issuing of licences, and plates.
19. Hackney Carriage licensing fees also includes recharges for the upkeep of taxi ranks and the requirement to undertake an unmet needs survey every three years. Whilst it is recognised that the current policy is under review and there is a proposal to remove the need for an unmet needs survey, this has currently not been approved, and we cannot predetermine if this proposal will be supported by the public consultation. The fees will be amended to reflect any changes once the policy review is complete and implemented and any unnecessary costs will be removed when the fees are reviewed in 2026.
20. These fees also include a 1.7% increase applied to any supplies and services to reflect the current level of the Consumer Prices Index.
21. Driver licences are issued for 3 years and the fees proposed will be implemented as of 1 April 2025.
22. Private Hire Operator licences are issued for 5 years, and vehicle licences are issued for 1 year.
23. Licence numbers are as follows: -

	2023	2024
Hackney Carriage and Private Hire Driver	12277	1171
Hackney and Private Hire Vehicle	924	822
Private Hire Operator	93	94

24. Appendix 2 provides benchmarking with fees from neighbouring authorities for information.

Consultation on Taxi and Private Hire Licences

25. There is a statutory requirement to advertise a change in fees for Private Hire Operators and for vehicle licences.
26. A notice must be published in a local paper advising of the variation in fees and set out the consultation period which shall be no less than 28 days. In addition, the notice must be displayed in the Civic Offices for a minimum 28-day period.

27. If no objections are received the new fees will come into force on the date specified.
28. If there are objections which are not withdrawn, then a further Committee meeting will be required to consider the matter further. This meeting must take place within 2 months of the expiry of the consultation

Options Appraisal

29. Members are asked to consider the fees as proposed and
- a) Agree the proposed fees; or
 - b) Agree amended fees following consideration; or
 - c) Maintain the current fees.
 - d) Recommend the decision made in relation to Scrap Metal Fees to Cabinet.
30. Once the fees are agreed if there is an increase or variation members are asked to approve publishing the necessary notices for the taxi and private hire vehicle and private hire operator fees.

Summary of financial implications

31. The costs have been calculated taking into account increased costs incurred in the administration of the service which include proposed salary costs increases.
32. It is predicted that staff salaries will increase by 2.8% and we have also factored in the increase to National Insurance contributions of 1.2%. As well as this the National Insurance threshold is changing from £9,100 to £5,000, we have not calculated this as an increase for each officer as such we have applied an overall increase of 5% to cover staff costs. We recognise that this is an estimate, but this will represent cost recovery pending a full fee review in the coming year.
33. Failure to review the fees will result in an increase in the gap between income and the costs incurred by the Authority which is not in line with cost recovery as set out in the legislation.

Summary of legal implications

34. The fees are required to meet the costs of the services and must be set in accordance with the legislation on a cost recovery basis. If the fees are set incorrectly this can result in judicial review.

Summary of human resources implications

35. The delivery of the service will remain within existing staffing levels

Summary of sustainability impact

36. There are no sustainability impacts.

Summary of public health implications

37. There are no public health implications.

Summary of equality implications

- 38. An Equalities Impact Assessment (EIA) screening documents have been completed.
- 39. There is a legislative and corporate requirement to ensure fees cover rising staff costs and overheads.
- 40. The legislation allows councils to set the fees to recover the costs incurred. As such there is no option but to increase costs.
- 41. There is no mitigation to any negative impacts.
- 42. Overall, there are no positive equality impacts from the change in fees.

Summary of risk assessment

- 43. If fees are not calculated appropriately the service will not recover sufficient income to cover costs.
- 44. If fees are increased this can lead to licence holders seeking licences in other local authority areas with lower fees. With cross border hiring permitting these vehicles to still work within the BCP Council area. With a reduction in licence numbers and income the risk will be that the number of officers delivering the service will need to be reduced.

Background papers

Scrap Metal Dealers Act 2013: guidance on licence fee charges

<https://www.gov.uk/government/publications/scrap-metal-dealer-act-2013-licence-fee-charges>

Public Health Act 1907

<https://www.legislation.gov.uk/ukpga/Edw7/7/53/section/94>

Local Government (Miscellaneous Provisions) Act 1976

<https://www.legislation.gov.uk/ukpga/1976/57>

Supreme Court ruling on the Hemmings Case

<https://www.supremecourt.uk/cases/docs/uksc-2013-0146a-judgment.pdf>

Appendices

Appendix 1 – Current and proposed fees

Appendix 2 – Taxi fare benchmarking

Scrap Metal Fees

	Current Fees	Proposed Fees
Collectors	£473.00	£497.00
Site	£645.00	£677.00
Variation	£130.00	£137.00
Replacement licence	£104.00	£109.00
Pre app advice	£135.00	£142.00

Pleasure Boat Fees⁴	Current Fees	Proposed Fees
Class B	£99.00	£103.00
Class C (up to 5 boats)	£109.00	£114.00
Each additional 5 boats	£40.00	£42.00
Water person	£104.00	£109.00

Sexual Establishment Fees

Sexual Entertainment Venues	Current Fees	Proposed Fees
New Application	£3167.00	£3325.00
Renewal	£1524.00	£1600.00
Variation/Transfer	£984.00	£1033.00
Minor Variation	£286.00	£300.00
Sex shops		
New Application	£3167.00	£3325.00
Renewal	£1524.00	£1600.00
Variation/Transfer	£984.00	£1033.00
Minor Variation	£286.00	£300.00

Taxi and Private Hire

	Current Fees	Proposed Fees
VEHICLES		
New/Replacement Private Hire Vehicle application fee	£109.00	£118.00
New/Replacement Hackney Carriage Vehicle application fee	£156.00	£163.00
Private Hire Vehicle Licence	£182.00	£192.00
Hackney Carriage Vehicle Licence	£234.00	£243.00
Transfer of vehicle licence	£94.00	£99.00
Temporary Replacement authorisation and plate	£83.00	£87.00

Replacement plate	£68.00	£71.00
Replacement door insignia	£52.00	£54.00
DRIVERS		
New drivers application including knowledge test	£182.00	£190.00
Knowledge test resit	£78.00	£82.00
Driver Issue/reissue of licence 3 year	£364.00	£379.00
Change of details/replace licence	£31.00	£33.00
Dual Licence	£52.00	£55.00
OPERATORS		
Application for new operator's licence (non-returnable)	£73.00	£77.00
Issue/reissue application for up to 10 vehicles (5 year)	£317.00	£333.00
For each additional 10 vehicle	£31.00	£33.00

	Proposed BCP Fees	Southampton City Council (some amendments Dec 2024)	Dorset Council (no change from 2024)	New Forest District Council (no change from 2024)
VEHICLES				
New/Replacement Private Hire Vehicle Application Fee	£118.00	£180.00	£190.00 (£240.00 Weymouth)	
New/Replacement Hackney Carriage Vehicle Application Fee	£163.00	£180.00	£190.00 (£240.00 Weymouth)	
Private Hire Vehicle Licence (1 year)	£192.00	£160.00	£183.00 (£223.00 Weymouth)	£167.00
Hackney Carriage Vehicle Licence (1 year)	£243.00	£180.00	£183.00 (£223.00 Weymouth)	£167.00
Transfer of vehicle licence	£99.00			
Temporary Replacement authorisation and plate	£87.00	£15.00	£75.00	
Replacement plate	£71.00	£15.00	£25.00	
Replacement door insignia	£54.00			
DRIVERS				
New drivers application inc knowledge test	£190.00	£155.00	£192.00	
Knowledge test resit	£82.00	£50.00	£50.00	£50.00
Driver Issue/reissue of licence 3 year	£379.00	£350.00	£113.00	£162.00
Change of details/replace licence	£33.00		£15.00	£12.50
Dual Licence	£55.00			
OPERATORS				

Application for new operator's licence (non-returnable)	£77.00			
Issue/reissue application for up to 10 vehicles (5 year)	£333.00	£1500	£416.00	£520.00
For each additional 10 vehicle	£33.00			

Forward Plan – Licensing Committee, 13 March 2025 - *Publication date: 5 March 2025*

Forthcoming meetings 2025/26: 14 May / 18 September / 11 December / 12 March

	Subject	Purpose of report	Consultation	Report author(s)	Meeting date
1	Review of non-statutory set licensing fees	Review the fees for the following licensing processes: <ul style="list-style-type: none"> • Taxi and Private Hire • Scrap Metal • Pleasure Boat • Sexual Establishment 	28-day consultation	Nananka Randle Licensing and Trading Standards Manager	13 March 2025
2	Pleasure Boats and Boatpersons Licensing Policy	To reconsider the draft policy following informal consultation with stakeholders. It has been over 12 months since the policy was considered. Amend policy as required and recommend to Council for adoption.	Harbour Master Public consultation	Sarah Rogers, Principal Licensing Officer Ellie King, Licensing Officer	13 March 2025 Now due 14 May 2025
3	Review of Statement of Licensing Policy	To consider the responses to the public consultation on the draft Statement of Licensing Policy 2025 – 2030 and recommend a final version for adoption by Full Council on 3 June 2025. In accordance with Section 5 of the Licensing Act 2003 a Licensing Authority is required to prepare and publish a	To include those persons listed in section 5(3) of the 2003 Act. These are: Chief Constable of Dorset Police; Dorset and Wiltshire Fire and Rescue; BCP Director of Public Health; Persons/bodies representative of local Premises Licence Holders, local Club Premises Certificate Holders and	Nananka Randle, Licensing and Trading Standards Manager Sarah Rogers, Principal Licensing Officer	14 May 2025 Final Policy

	Subject	Purpose of report	Consultation	Report author(s)	Meeting date
		statement of its licensing policy every five years.	local Personal Licence Holders; and Persons/bodies representative of businesses and residents in its area. Licensing Committee Working Group		
4	Review of Hackney Carriage and Private Hire Driver, Vehicle and Operator Policies	To consider the responses to the public consultation on the draft Policies	Full public and trade consultation	Nananka Randle Licensing and Trading Standards Manager	18 September 2025
5	Review of Statement of Licensing Principles - Gambling Act 2005	To commence a full review of the existing BCP Statement of Licensing Principles – Gambling Act 2005. The Council is required to publish a Statement of Licensing Principles under section 349 of the Gambling Act 2005 every three years. The purpose of the Statement is to define how the Licensing Authority will exercise its responsibilities under the Act.	Full public consultation	Nananka Randle, Licensing and Trading Standards Manager	2025 (date to be determined)

Committee Briefings and Training Sessions 2025

	Training / Briefing to be delivered	When / Where	Attendees	Suggested Delivery
1	Sub-Committee hearings - refresher	HMS Phoebe Committee Room, 13 March 2025	Members and officers	Feedback/Q&A after Committee meeting
2	Sex Establishment applications/renewals training and briefing	HMS Phoebe Committee Room, 13 March 2025	Members and officers	In person after Committee meeting

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